



Progressive Education Society's
Modern Law College
and Ph. D. Research Centre

Ganeshkhind, University Circle, Pune - 411 016.

(Recognised by Government of Maharashtra, Permanently Affiliated to Savitribai Phule Pune University & Approved by Bar Council of India)

(Recognised under 2 (F) & 12 (B) of UGC Act 1956 & Accredited by NAAC - 'A' Grade) I. D. No. PU/PN/LAW/189/2003 AISHE:C-41667

Prof. Dr. Gajanan R. Ekbote
Chairman, Business Council

Adv. Dr. Chintamani G. Ghate
Co-ordinator

Dr. Ananya Bibave
Principal (I/C)

Ref. No. PES-MLC/ 778

Date : 23/01/2024

NOTICE

Internal Quality Assurance Cell
Meeting

A meeting of Internal Quality Assurance Cell (IQAC) is scheduled on **January 24, 2024 at 3:00 PM** in **IQAC Hall, Modern Law College, Ganeshkhind, Pune**. All the members are requested to kindly make it convenient to attend the meeting. The detailed **agenda** is enclosed.

We look forward to your presence and meaningful contributions to ensure continuous improvement and excellence in our institution.

Adv. (Dr) Chintamani Ghate
Coordinator

Dr. Ananya Bibave
Principal (I/C)

Name of the Members

1. Prof. Shamkant Deshmukh
2. Prof. Peeyush Pahade
3. Mr. Dhiraj Kothmire
4. Dr. Shivanjali Bhoite
5. Dr. Deepti Bhargava
6. Asst. Prof. Archana Deshpande
7. Asst. Prof. Chinmay Shete
8. Ms. Bhavna Gopalan
9. Adv. Pooja Deo
10. Adv. Amit Girme
11. Adv. Pratik Tendulkar

Encl: Agenda

Agenda of the Meeting

The following are the points to be considered during the meeting:

- 1) Call to order and Roll call by the IQAC Coordinator.
 - 2) Reading and approval of previous Minutes of meeting held on October 18, 2023.
 - 3) AQAR data preparation for the academic year 2022-2023.
 - 4) Status of Alumni forum.
 - 5) Orientation of the new joiners regarding the teaching pedagogy.
 - 6) Follow up on the planned academic events (National & International Seminar).
 - 7) Total number of the Certificate Courses introduced and the status of the present running Certificate Courses.
 - 8) Discussion on Celebration of 20 Years of Excellence in Legal Education.
 - 9) Planning for the Second Academic semester.
- Any additional points or issues suggested by the IQAC members.



PES's Modern Law College

Minutes of the Meeting

I. Call to Order

A meeting of Internal Quality Assurance Cell (IQAC) was held on **January 24, 2024** at **3:00 PM** in **IQAC Hall, Modern Law College, Ganeshkhind, Pune** under the Chairpersonship of Dr. Ananya Bibave. The IQAC Coordinator welcomed and briefed about the agenda

II. Roll Call

- The following members attended the meeting:

(a) Chairperson: Head of the Institution: Dr. Ananya Bibave

(b) Members:

i. **Senior Administrative Officer:** Mr. Dhiraj Kothmire

ii. **Teachers (two):** Dr. Shivanjali Bhoite

: Asst. Prof. Archana Deshpande

: Asst. Prof. Chinmay Shete

iii. **Members from the Management(two):** Prof. Shamkant Deshmukh

: Adv. (Dr) Chintamani Ghate

iv. **Nominees from Local Society/ Students/Alumni (One/two):**

: Ms. Bhavna Gopalan

: Asst. Prof. Pooja Deo

v. **Nominees from the Employers/Industrialists/Stakeholders (One/two):**

: Adv. Amit Girme

: Adv Pratik Tendulkar

vi. **External Expert:** Prof. Peeyush Pahade

vii. **Coordinator of IQAC:** Dr. Deepti Bhargava

- **Leave of absence granted to:**

None

III. Approval of the Agenda

MOTION: The Chairperson moved to approve the agenda for the meeting. The agenda was Seconded and carried without dissent.

IV. Approval of the previous Minutes of the meeting

MOTION: The Chairperson moved to approve the minutes of the Oct 18, 2023 meeting. Seconded and carried without dissent.

V. Discussions/ Comments

| Sr No | Subject/Issue | Matters brought forward by/ Suggestions given by | Outcome of Discussion | Action to be taken with Timelines |
|--------------|--|---|---|--|
| 1. | AQAR data preparation 2022-2023 | Chairperson/ IQAC Coordinator | All the Criteria Heads must be informed to compile the data including all the DVV sheets, template with supporting documents/pdf. Etc. | With immediate effect |
| 2. | Alumni forum | Adv. Amit Girme and Adv Pratik Tendulkar | The data in the form of write-ups should be collected and to be uploaded on the college website. | With immediate effect |
| 3. | Orientation of the new joiners regarding the teaching pedagogy | Chairperson | It was emphasized that to standardize the quality of Teaching, a workshop must be conducted to enhance teaching pedagogy. The peer evaluation is scheduled on March 05, 2024. | With immediate effect |
| 4. | Follow up on the academic events | Chairperson | It was informed that the 02 Seminars (International/National) are scheduled for the month of February 2024, (i.e.03 Feb. & 17 Feb respectively). The Convener for the International Seminar will be Ms. Shital Satalkar & Mr. Kshitiz Wadhwan. And for National Seminar Ms. | Work allotment is done on 7 November, 2023. *The preparation must be follow-up by the Vice Principal weekly |

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| | | | Archana Deshpande & Ms. Vanadan. The work allotment was also done during an internal meeting of all the staff members. | |
| 5. | Planning of NSS Camp, 10th Daff Karandak – State level Intercollegiate Street play Competition and Annual Adjournment. | Chairperson/ Archana Deshpande/Chinmay Shete | It was discussed that i) NSS camp must be scheduled from 23 to 29 February, 2024 at Kelad, Velha, Maharashtra. ii) 10 th Daff Karandak – State level Intercollegiate Street play Competition is planned on 21 February, 2024. iii) Annual Adjournment is scheduled from 4 March to 13 March, 2024. | The faculty In-charges must take action with the mentioned datelines. |
| 6. | Total number of the Certificate Courses introduced and the status of the present running Certificate Courses. | Chairperson/ Dr. Shivanjali Bhoite | It was informed that 09 Certificate Courses are introduced for the academic session of 2023-2024. The allotment of faculty members is also done for the newly introduced certificate courses. The 10 Certificate courses are parallelly functioning for the session. The total number of 19 Certificate Courses are scheduled for the academic session of 2023-2024. | Work allotment is done – Follow up must be taken by Vice Principal |
| . | Celebration of 20 Years of Excellence in Legal Education | Adv. (Dr) Chintamani Ghate | It was discussed that to celebrate the completion of 20 years of the College. A grand celebration inviting some celebrity/ renowned person etc. should be taken into | With immediate effect |

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| | | | consideration at PE Society office. Some other inputs regarding the documentation must be incorporated for the celebration | |
| 8. | Planning for the Second Academic semester 2023-2024 | Asst. Prof. Archana Deshpande/ Dr. Shivanjali Bhoite | It was discussed that all the HODs with their faculty members must start planning the academic semester (subject allotment, teaching plan etc.) | With immediate effect |
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VI. Recommendation/ Suggestions by the IQAC members

- a) All the faculty & staff members must follow the timelines regarding the work allotment.
- b) The relevant data must be compiled and submitted in soft and hard copies.
- c) All the members unanimously sanctioned the meeting; no objection was raised.

VII. Adjournment

The meeting was adjourned at 5:00 pm. The next IQAC meeting for the academic year 2023- 2024 is scheduled for the month of March 2024.

The minutes was submitted by Dr. Deepti Bhargava - IQAC Coordinator

Signature of Chairperson and Members

1. Prof. Shamkant Deshmukh

2. Adv (Dr.) Chintamani Ghate

3. Prof. Peeyush Pahade

4. Mr. Dhiraj Kothmire

5. Dr. Shivanjali Bhoite

6. Dr. Deepti Bhargava

7. Asst. Prof. Archana Deshpande

8. Asst. Prof. Chinmay Shete

9. Ms. Bhavna Gopalan

10. Adv. Pooja Deo

11. Adv. Amit Girme

12. Adv. Pratik Tendulkar

[Handwritten signature of Prof. Shamkant Deshmukh]

[Handwritten signature of Prof. Peeyush Pahade]

[Handwritten signature of Mr. Dhiraj Kothmire]

[Handwritten signature of Dr. Shivanjali Bhoite]

[Handwritten signature of Asst. Prof. Archana Deshpande]

[Handwritten signature of Asst. Prof. Chinmay Shete]

[Handwritten signature of Ms. Bhavna Gopalan]

[Handwritten signature of Adv. Pooja Deo]

[Handwritten signature of Adv. Pratik Tendulkar]

Submitted by

[Handwritten signature of Dr. Deepti Bhargava]

IQAC Coordinator – Dr. Deepti Bhargava

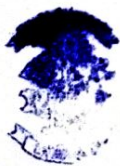


IQAC Coordinator
P. E. Society's
Modern Lab College
Ganeshkhind, Pune-16.

Approved by

[Handwritten signature of Dr. Ananya Bibave]

Chairperson – Dr. Ananya Bibave






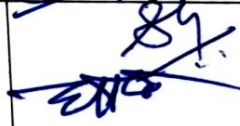
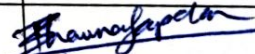
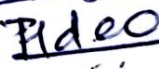
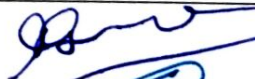


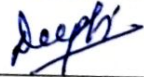


Offg. Principal
P. E. Society's
Modern Lab College
Ganeshkhind, Pune-16.

IQAC Meeting Attendance

Date: January 24, 2024

Time: 3:00 PM

| S. No | Composition | Name of the members | Signature |
|-------|---|---|--|
| 1. | Chairperson: Head of the Institution | Dr. Ananya Bibave |  |
| 2. | Senior Administrative Officer | Mr. Dhiraj Kothmire |  |
| 3. | Teachers (Three) | Dr. Shivanjali Bhoite Asst. Prof. Archana Deshpande Asst. Prof. Chinmay Shete |    |
| 4. | Members from the Management(two) | Prof. Shamkant Deshmukh Adv. (Dr) Chintamani Ghate |  |
| 5. | Nominees from Local Society/Students/ Alumni (One/two) | Ms. Bhavna Gopalan Asst. Prof. Pooja Deo |   |
| 6. | Nominees from the Employers/Industrialists/Stakeholders (One/two) | Adv. Amit Girme Adv Pratik Tendulkar |   |
| 7. | External Expert | Prof. Peeyush Pahade |  |
| 8. | Coordinator of IQAC | Dr. Deepti Bhargava |  |