



Progressive Education Society's  
**Modern Law College**

Ganeshkhind, University Circle, Pune 411 016.

(Recognised by Government of Maharashtra, Permanently Affiliated to Savitribai Phule Pune University & Approved by Bar Council of India)  
(Recognised under 2(F) & 12(B) of UGC Act 1956 & Accredited by NAAC) I. D. No. PU/PN/LAW/189/2003 AISHE : C-41667

**Prof. Dr. Gajanan R. Ekbote**  
Chairman, Business Council

**Adv. Dr. Chintamani G. Ghate**  
Co-ordinator

**Dr. (Mrs.) Sunita D. Adhav**  
Principal

Ref. No. PES-MLC/

Date :

# Meeting Minutes

**Place of Meeting:** Zoom Meeting

**Time:** 12:00 p.m.

## Opening

The first Meeting of IQAC was duly called and held on Saturday, 8th August 2020 by the IQAC Coordinator. The meeting commenced at 12:00 p.m., and the following agendas were discussed.

## Present

<b>Chairperson: Head of the Institution</b>	Dr. Sunita Adhav
<b>Senior Administrative Officer</b>	Mr. Dhiraj Kothmire
<b>Three Teachers</b>	Asst. Prof. Shivanjali Bhoite Asst. Prof. Mayura Borde Dr. Abhijeet Dhere
<b>Two Members from the Management</b>	Prof. Shamkant Deshmukh Adv. Dr. Chintamani Ghate
<b>One/Two Nominees from Local Society/ Students/ Alumni</b>	Mr. Rohit Sali Adv. Pooja Deo
<b>One/Two Nominees from Employers/ Industrialists/ Stakeholders</b>	Adv. Amit Girme Adv. Pratik Tendulkar
<b>External Expert</b>	Prof. Peeyush Pahade
<b>Coordinator of IQAC</b>	Dr. Ananya Bibave

## Absent

None

## Approval of Minutes from the last meeting

The minutes of the previous Meeting of IQAC held on Wednesday, 22nd April 2020 were read out by the Coordinator of IQAC. It was unanimously resolved to recommend the confirmation of the minutes of the previous meeting.



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## Open Issues

1. The IQAC Coordinator introduced the new members of the IQAC appointed for the academic year 2019-20. The Chairman of the IQAC, Principal Dr. Sunita Adhav, welcomed all the members of the IQAC.
2. Amid COVID-19 Pandemic, it was proposed by Dr. Ananya Bibave (IQAC Coordinator) that the Academic Planning and Feedback Forms should be reviewed and revamped in order to maintain and enhance the academic approach for online lectures.
3. Asst. Prof. Mayura Borde stated that Savitribai Phule Pune University may plan to conduct online examination for the final year B.A.LL.B and LL.B students, and college should be prepared to take any necessary assistance.
4. Dr. Sunita Adhav mentioned the requirement of Gender Sensitisation Initiative for the staff and proposed the idea of period-leave for female staff for one day in a month.
5. Dr. Sunita Adhav, Principal proposed that the college should conduct a webinar on the National Education Policy to learn the new perspective of educational reformation.
6. Dr. Abhijeet Dhere read out the Action-Taken report of all the complaints and suggestions from the suggestion box.
7. Prof. Shamkant Deshmukh stated that it is our duty as an Academic Institution to undertake various Green Campus Initiatives, he added, that the college should restrict the entry of automobiles so that the students will be encouraged to use public transportation, and restrict the use of plastic to make the campus a plastic-free campus.
8. Prof. Peeyush Pahade stated the importance and availability of e-content, suggested that colleges should purchase equipments like a professional DSLR Camera, Hi-End Computing System, etc for recording and uploading of e-content.
9. Adv. Dr. Chintamani Ghate stated that faculty of the college should upgrade themselves with modern technology, and proposed that the members should attend training programmes and Faculty Development Programmes on online teaching.
10. Adv. Dr. Chintamani Ghate also pointed out that there should be regular monitoring of lectures to ensure quality teaching and report technical requirements.
11. Prof. Shamkant Deshmukh stated that magazines and newsletters should be published online to keep students updated about college activities.



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12. Mr. Rohit Sali expressed students' concern about career development in law and added that a workshop or a seminar should be conducted.
13. Adv Pooja Deo stated that not all students have regular and timely access to information, for this the college should continuously maintain their Notice Board on the website and prepare a Telegram Group to include all students of Modern Law College.

## **New Agendas**

1. NAAC Criteria were allotted to teaching and non-teaching staff
2. Preparation of College Annual Report
3. Academic Planning
4. Conducting of Online Lectures
5. Monitoring of Online Lectures
6. Status of Online Examination
7. Online Magazine and Newsletter
8. Webinar on National Education Policy
9. Training Programmes for Faculty
10. Workshop on Career Development
11. Regular and Timely access to information on college website and Telegram Group

## **Approval of Meeting**

1. All the participants unanimously sanctioned the meeting; no objection was raised.

## **Agenda for the next meeting**

1. Status of all agendas discussed in this meeting
2. Admissions of First Year BALLB and LLB students
3. AQAR Submission
4. Conducting of additional Online Certificate Courses
5. Conducting of Shankarrao Kanitkar National Moot Court Competition
6. Collaborations

## **Adjournment**

The meeting was adjourned at 01:25 pm. The next IQAC Meeting is scheduled on Saturday, 19th December 2020 at 12 pm.



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Co-ordinator

**Dr. (Mrs.) Sunita D. Adhav**  
Principal

Ref. No. PES-MLC/

Date :

Minutes submitted by Dr. Ananya Bibave, IQAC Coordinator

  
  
**IQAC Coordinator**  
**P. E. Society's**  
**Modern Law College**  
Ganeshkhind, Pune-16.

Approved by Dr. Sunita Adhav, Principal, Modern Law College

  
  
**PRINCIPAL**  
**P. E. Society's**  
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**Dr. (Mrs.) Sunita D. Adhav**  
Principal

Ref. No. PES-MLC/

Date

# Meeting Minutes

**Place of Meeting:** Zoom Meeting

**Time:** 12:00 p.m.

## Opening

The second Meeting of IQAC was duly called and held on Saturday, 19th December 2020 by the IQAC Coordinator. The meeting commenced at 12:00 p.m., and the following agendas were discussed.

## Present

<b>Chairperson: Head of the Institution</b>	Dr. Sunita Adhav
<b>Senior Administrative Officer</b>	Mr. Dhiraj Kothmire
<b>Three Teachers</b>	Asst. Prof. Shivanjali Bhoite Asst. Prof. Mayura Borde Dr. Abhijeet Dhere
<b>Two Members from the Management</b>	Prof. Shamkant Deshmukh Adv. Dr. Chintamani Ghate
<b>One/Two Nominees from Local Society/ Students/ Alumni</b>	Mr. Rohit Sali Adv. Pooja Deo
<b>One/Two Nominees from Employers/ Industrialists/ Stakeholders</b>	Adv. Amit Girme Adv. Pratik Tendulkar
<b>External Expert</b>	Prof. Peeyush Pahade
<b>Coordinator of IQAC</b>	Dr. Ananya Bibave

## Absent

None

## Approval of Minutes from the last meeting

The minutes of the previous Meeting of IQAC held on Saturday, 8th August 2020 were read out by the Coordinator of IQAC. It was unanimously resolved to recommend the confirmation of the minutes of the previous meeting.



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Chairman, Business Council

**Adv. Dr. Chintamani G. Ghate**  
Co-ordinator

**Dr. (Mrs.) Sunita D. Adhav**  
Principal

Ref. No. PES-MLC/

Date :

## Open Issues

1. Dr. Sunita Adhav, (Principal) Chairperson: Head of the Institution, proposed the importance of conducting webinars and the topics of the webinars were prepared:
  - a. National Seminar on National Seminar on Evolving Laws of Real Estate
    - i. Date: 16 January, 2021
    - ii. Duty allotment of teaching and non-teaching staff
  - b. International Seminar on Emerging Trends on Fundamental Rights
    - i. Date: 27 February, 2021
    - ii. Duty allotment of teaching and non-teaching staff
2. Dr. Ananya Bibave stated that AQAR should be submitted before 31st December, 2020.
3. Adv. Dr. Chintamani Ghate stated that 14th Shankarrao Kanitkar National Moot Court Competition should preferably be conducted in the month of April to avoid online technical complications.
4. Asst. Prof. Shivanjali Bhoite stated that the college should purchase a Zoom Premium Membership for smooth functioning of webinars.
5. Asst. Prof. Abhijeet Dhere voiced the need of an alternative internet connection, preferably BSNL for stable internet facility.
6. Prof. Shamkant Deshmukh guided the college to follow the Government or any Authority's guidance during admissions for the first year BALLB and LLB.
7. Dr. Sunita Adhav stated that the college should collaborate with National Organisations/ Universities/ Reputed Institutions by signing working MoUs for strengthening and conducting of circular and extra-curricular activities.
8. Dr. Sunita Adhav also stated that the college is in need of more teaching faculties and should admit new teaching staff at the earliest.
9. Asst. Prof. Mayura Borde mentioned that a monthly reporter case comment on latest landmark judgments should be initiated.
10. The committee unanimously decided that there should be regular internal periodical meetings for the preparation of NAAC.
11. Dr. Sunita Adhav mentioned the need of conducting the Students Satisfaction Survey as prescribed by NAAC to analyze the total experience of students about college, teaching, mentoring, extracurricular activities etc.



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Co-ordinator

**Dr. (Mrs.) Sunita D. Adhav**  
Principal

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12. Asst. Prof. Mayura Borde stated the requirement to continue all the Certificate courses that were conducted in the college along with Feedback analysis to constantly improve the course. Madam also proposed Advanced Medical Jurisprudence Certificate Course.

## **New Agendas**

1. NAAC submission by 31st December
2. Admissions of first year BALLB and LLB
3. Appointment of New staff
4. Conducting of Seminars
5. Conducting of Moot Court Competition
6. Purchase of Zoom Premium Membership
7. Alternative Internet Connectivity (BSNL)
8. Collaboration with National Institutions
9. Report Case comment on latest landmark judgements
10. Regular Internal Periodical Meetings

## **Approval of Meeting**

1. All the participants unanimously sanctioned the meeting; no objection was raised.

## **Agenda for the next meeting**

1. 15th Shankarrao Kanitkar National Moot Court Competition
2. Continuation of e-Newsletter
3. Standard Operating Procedure for faculty members during COVID-19 situation
4. Conducting Online Alumni Meet
5. Strengthening Placement Activity
6. Online Research Journal "Modern Law Review"

## **Adjournment**

The meeting was adjourned at 02:30 pm. The next IQAC Meeting was scheduled on Monday, 15th February 2021 at 12 pm.



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Principal

Ref. No. PES-MLC/

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Minutes submitted by Dr. Ananya Bibave, IQAC Coordinator

*ARBibave*

  
IQAC Coordinator  
P. E. Society's  
Modern Law College  
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Approved by Dr. Sunita Adhav, Principal, Modern Law College

*Adhav*

  
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Principal

Ref. No. PES-MLC/

Date :

# Meeting Minutes

**Place of Meeting:** Zoom Meeting

**Time:** 12:00 p.m.

## Opening

The third Meeting of IQAC was duly called and held on Saturday, 8th February 2021 by the IQAC Coordinator. The meeting commenced at 12:00 p.m., and the following agendas were discussed.

## Present

<b>Chairperson: Head of the Institution</b>	Dr. Sunita Adhav
<b>Senior Administrative Officer</b>	Mr. Dhiraj Kothmire
<b>Three Teachers</b>	Asst. Prof. Shivanjali Bhoite Asst. Prof. Mayura Borde Dr. Abhijeet Dhere
<b>Two Members from the Management</b>	Prof. Shamkant Deshmukh Adv. Dr. Chintamani Ghate
<b>One/Two Nominees from Local Society/ Students/ Alumni</b>	Mr. Rohit Sali Adv. Pooja Deo
<b>One/Two Nominees from Employers/ Industrialists/ Stakeholders</b>	Adv. Amit Girme Adv. Pratik Tendulkar
<b>External Expert</b>	Prof. Peeyush Pahade
<b>Coordinator of IQAC</b>	Dr. Ananya Bibave

## Absent

None

## Approval of Minutes from the last meeting

The minutes of the previous Meeting of IQAC held on Saturday, 19th December 2020 were read out by the Coordinator of IQAC. It was unanimously resolved to recommend the confirmation of the minutes of the previous meeting.



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Co-ordinator

**Dr. (Mrs.) Sunita D. Adhav**  
Principal

Ref. No. PES-MLC/

Date :

## Open Issues

1. Adv. Dr. Chintamani Ghate stated that it is difficult to conduct an offline 15th Shankarrao Kanitkar National Moot Court Competition and the college should consider conducting an online moot court competition in the month of May or June.
2. Dr. Sunita Adhav guided the college to follow the Government or any Authority's guidance during admissions for the first year BALLB and LLB. All respective teaching and non-teaching in charge were decided for the admission process. Safety measures and other COVID precautions were discussed and the purchase of required materials was recommended.
3. Dr. Sunita Adhav also stated the status and commencement of first-year BALL.B and LL.B, she also mentioned that online lectures shall commence from the month of March or April.
4. Dr. Ananya Bibave confirmed the need for the continuation of e-Newsletters so that the students and all the stockholders get easy access to college news and events.
5. Asst. Prof. Shivanjali Bhoite stated that Feedback Analysis should be made and the following feedbacks need to be examined along with Action Taken Report:
  1. Students Feedback about College and Curriculum
  2. Alumni Feedback about College and Curriculum
  3. Teacher's Feedback about College and Curriculum
  4. Employer's Feedback about College and Curriculum
6. Dr. Sunita Adhav stated the need for a Standard Operating Procedure during the COVID-19 (second wave) outbreak, and precautions needed to be taken during the upcoming months.
7. Dr. Abhijeet Dhere stated the importance of e-content preparation and regular updation of the college website/ Google Classroom etc. for the students.
8. Prof. Shamkant Deshmukh mentioned the need to strengthen the college's placement cell.
9. Dr. Ananya Bibave discussed the Students Satisfaction Survey conducted by the college and stated that teachers should discuss student's performance in their respective assignments, help students with emotional and social, and make maximum use of ICT and multimedia tools while teaching; she also stated the need of strengthening the Placement Cell.
10. Dr. Sunita Adhav stated that the Teacher's Diarium should be analyzed at the end of the Academic Year.
11. Dr. Ananya Bibave claimed that Confidential Report for the Academic Year 2020-21 was prepared by Principal Dr. Sunita Adhav and is in her safe-keeping.



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Co-ordinator

**Dr. (Mrs.) Sunita D. Adhav**  
Principal

Ref. No. PES-MLC/

Date :

## New Agendas

1. Commencement of the first-year B.A.LL.B and LL.B
2. 15th Shankarrao Kanitkar National Moot Court Competiton
3. Feedback Analysis from all stakeholders
4. Continuation of e-Newsletters
5. Standard Operating Procedure of COVID outbreak precautions
6. Preparation of e-content
7. Strengthening of College Placement Cell
8. Commencement of Certificate Course

## Approval of Meeting

1. All the participants unanimously sanctioned the meeting; no objection was raised.

## Agenda for the next meeting

1. Approval of new teaching staff for the Academic Year 2021-22.
2. Commencement of regular classes from second year BALLB, LLB, etc.
3. Conducting Free MHCET Workshop for aspiring students for the Academic Year 2021-22
4. Conducting various competitions for the Academic Year 2021-22.

## Adjournment

The meeting was adjourned at 02:30 pm. The next IQAC Meeting was scheduled on Monday, 10th June 2021 at 12 pm.

Minutes submitted by Dr. Ananya Bibave, IQAC Coordinator

*ARBibave*



**IQAC Coordinator**  
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Approved by Dr. Sunita Adhav, Principal, Modern Law College

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