



Progressive Education Society's
Modern Law College

Ganeshkhind, University Circle, Pune 411 016.

(Recognised by Government of Maharashtra, Permanently Affiliated to Savitribai Phule Pune University & Approved by Bar Council of India)
(Recognised under 2(F) & 12(B) of UGC Act 1956 & Accredited by NAAC) I. D. No. PU/PN/LAW/189/2003 AISHE : C-41667

Prof. Dr. Gajanan R. Ekbote
Chairman, Business Council

Adv. Dr. Chintamani G. Ghate
Co-ordinator

Dr. (Mrs.) Sunita D. Adhav
Principal

Ref. No. PES-MLC/

Date :

Minutes of the 1st IQAC Meeting Held on 30/06/2018

Place: Conference Hall/ IQAC Room

Time: 12:00 p.m.

1. The minutes of the previous meeting of IQAC held on 28/03/2018 were read out by the Coordinator of IQAC and it was unanimously resolved to recommend the confirmation of the minutes of the previous meeting.
2. The IQAC Coordinator introduced the new members of the IQAC which have been appointed for the academic year 2018-19. The Chairman of the IQAC, Principal Dr. Sunita Adhav welcomed all the members of the IQAC.
3. Dr. Ananya Bibave informed the members about the requirement of the submission of AQAR before 30th September 2018 which needs to compile all the criteria wise data from all the criteria in-charge teachers as well as the administrative staff. It was unanimously resolved that the compilation process shall be conducted by Dr. Ananya Bibave who shall be supported by Ms. Mayura Borde in this task.
4. The Action taken report of all the complaints and suggestions from the suggestion box was read out by Mr. Abhijeet Dhere. It was resolved to recommend the consolidated action taken report to the College Development Committee.
5. The academic planning for the academic year 2018-19 was proposed by the IQAC Coordinator. There was a discussion of the incorporation of certain other activities like guest lectures, elocution and debate competitions for the students which were unanimously accepted by the members.
6. The Annual Report of the College which needs to be sent to Savitribai Phule Pune University and the Bar Council of India was read out by Ms. Shivanjali Bhoite and it was resolved to recommend the same to the College Development Committee.
7. For providing incentive to the students who have topped in some subject, unique concept of the subject teachers giving prize to the concerned subject topper began in the academic year 2016-17 and was well appreciated by the NAAC Peer Team. It was unanimously resolved to continue this activity for which the list of students topping in various subjects was prepared and it was resolved to finalize the students receiving the prize from the concerned subject teachers.
8. It was resolved to continue the students Aptitude Test format which has been prepared by Psychology department of Modern College of Arts, Science and Commerce, Shivajinagar.
9. As per the recommendations of the IQAC members in the previous academic year it was resolved to begin the online feedback mechanism with the help of 'google



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- forms' as a pilot project for the first semester to one class and then looking at its success and ease in administration it should be continued for all the classes.
10. As per the requirements of the changed syllabus there is a need to appoint four full-time non-law teachers, and at least 2 more full-time law teachers in addition to the existing 8 faculty members. It was resolved to recommend the same to the College Development Committee.
 11. With reference to the topic for the National Seminar it was resolved to recommend confirming the National Seminar of "Changing Perspectives of Media: Challenges on Civilization" based upon the relevance of the topic to the students and researchers.
 12. The IQAC Coordinator informed all the members the forming of 'IQAC Cluster Maharashtra' which was the initiative of one of the members of the IQAC of the academic year 2017-18 – Dr. Parag Shah. As per his discussion with Principal Dr. Adhav and Dr. Bibave it was suggested that there should be a faculty Development Programme for all the staff members, especially the new staff members who are completely unaware of the NAAC Revised accreditation Framework. Accordingly, it was proposed by the IQAC Coordinator to conduct a seven-day Faculty Development Programme in collaboration with IQAC Cluster Maharashtra from 30/07/2018 to 06/08/2018 Titled "Demystifying Seven Criteria of NAAC". It was unanimously resolved to recommend the same to the college Development Committee.
 13. The IQAC Coordinator informed that there is a possibility of better management of all the activities with the preparation of the standard operating procedures which could be followed by all the members involved in the activity. All the members unanimously recommended to draft as many SOPs as possible in this academic year and continue the procedure in the next academic year too.

The Coordinator of IQAC proposed the vote of thanks to all the members of IQAC and asked for their cooperation and guidance as and when required.

The Meeting concluded at 3:15 p.m.

Adv. Dr. Chintamani Ghate
Coordinator, MLC

Dr. Ananya Bibave
Coordinator, IOAC

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Minutes of the 2nd IQAC Meeting Held on 15/09/2018

Place: Conference Hall/ IQAC Room

Time: 12:00 p.m.

1. The minutes of the previous meeting of IQAC held on 30/06/2018 were read out by the Coordinator of IQAC and it was unanimously resolved to recommend the confirmation of the minutes of the previous meeting.
2. The IQAC Coordinator informed the members about the admission status and the progress of the admissions was discussed by the members. The Principal informed that an internal Admission Committee has been constituted. The IQAC members were satisfied by the action taken by the college regarding the streamlining of the admission process.
3. The proposals under the Quality Improvement Scheme of the Savitribai Phule Pune University for conducting one national level Seminar and one State Level Seminar were resolved to be made. It was also resolved that the Seminar on Media Law which was discussed in the previous meeting should be conducted in association with Savitribai Phule Pune University. Also, the State Level Seminar should be conducted on the topic of consumer Protection Act. Thirdly, the application for the purchase of educational equipment should be made to buy 4 more desktop Computers to enhance the Cyber Zone.
4. It was resolved to recommend that the college should apply for an additional division of LL. B-I as there are a lot of applications made to the college and the number of seats available are only 120 and there have been complete admissions in the previous years. Also, as there has been change in the syllabus prescribed by the University and an additional course of B.B.A. LL.B. has been initiated. It is resolved to recommend that the college should also apply for starting the B.B.A. LL. B Course and the necessary infrastructural requirements and other requirements to be discussed in the CDC. The same process was initiated in the previous academic year however, the State Government had not sanctioned the same and therefore a fresh application needed to be made to the University and subsequently the State Government regarding the same. It was also suggested by the Management Representatives Adv. Dr. Chintamani Ghate as well as Prof. Shamkant Deshmukh that the tracking of the status of the application needs to be undertaken at the Mantralaya.
5. The student feedback of the teachers was showed to the Committee members and the teachers having lesser percentage of student satisfaction were identified. It was



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- resolved to conduct separate meeting with each teacher to come up with a positive response.
6. The IQAC Coordinator informed all the members that the teaching plans of all the teachers were checked and a meeting of each teacher in presence of the Principal and IQAC Coordinator has already been conducted. The teachers who had changed their schedule due to the changes in the LL. B - I and B.A.LL.B. – I were allowed as the courses began very late.
 7. It was proposed by the IQAC Coordinator that the Feedback from various stakeholders should be taken through Google forms online so that there would be less wastage of paper making it eco-friendly and convenient for all the stakeholders to fill and submit.
 8. It was unanimously resolved to start the Certificate courses on Civil Practice and Certificate Course in Criminal Practice in the month of December and January.
 9. There was a discussion about an additional add-on course with practical significance to be introduced to the students in this academic year. Accordingly, proposals had already been called from all the teachers. Ms. Shital Keskar had given a proposal to begin a Certificate course in Forensic and Medical Jurisprudence. This proposal was shared with all the committee members and the Committee members were impressed by the efforts taken by the teacher. It was therefore resolved that a new Certificate Course on Forensic and Medical Jurisprudence should be started in this academic year. Accordingly, a Committee for Drafting the syllabus for the new course was proposed to be constituted.
 10. Mr. Abhijeet Dhere proposed that the topic for the Kanitkar Moot Court Competition should be based on the hypothetical issue of Same Sex Marriages considering the latest judgment of the Supreme Court decriminalizing Section 377 of IPC partially. There was a discussion on the same by Adv. Chintamani Ghate and it was decided to prepare the problem in a form of a PIL relating to the abovementioned topic.
 11. Ms. Shivanjali Bhoite informed all the members of the IQAC that the Volume III Issue - I is ready and has been kept for unveiling in the National seminar of “Changing Perspectives of Media: Challenges on Civilization” which will be conducted on 28th – 29th September 2018.
 12. Ms. Mayura Borde and Ms. Prajakta Pimpalshende were called in as the special invitees for discussing the preparations of the National and the State Level seminar respectively who were the Faculty In-charge of the National Seminar and State Level Seminar who briefed all the members about the status of the preparations of the National Seminar and the State Level Seminar.



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13. Dr. Sunita Adhav proposed that the college should prepare for the NIRF Ranking application and the responsibility for the same was resolved to be given to Dr. Sunita Mane, Librarian of the College along with Dr. Ananya Bibave and Asst. Prof. Shivanjali Bhoite.
14. Dr. Sunita Adhav informed the members of the IQAC about the selection of Modern Law college as the center for the centralized Assessment Programme second time in a row. The preparations of the CAP were discussed to which the IQAC Coordinator showed the Standard Operating Procedure (SOP) for the CAP which is to be followed by all the people appointed in the CAP work. All the Committee members were impressed by the efforts taken in the Examination Committee in association with the IQAC to formulate the SOP.
15. The Alumni Representative Adv. Pratik Tendulkar proposed the there should be an Alumni Meet conducted to which it was unanimously resolved that a comfortable time for the meet should be decided over the WhatsApp group of the Alumni created for that purpose and accordingly the event should be planned.
16. It was resolved that the 'Per-Meditatus' activity which is being conducted in collaboration with the English Department of the Modern College of Arts, Science and commerce, Shivajinagar should be continued and an MOU be signed by the Principals of both the colleges making it more binding and useful.
17. It was resolved to appoint a Staff member to be in-charge of the Placement Activity and that it be conducted with the help of the alumni Association members.
18. It was resolved to recommend that the Supreme Court Visit should be conducted for the first time in the history of the college and the necessary planning should be done by Mr. Akshay Ugale. The Staff members which should accompany the students should be Dr. Ananya Bibave and Mr. Abhijeet Dhere.
19. Dr. Sunita Adhav also proposed that the Department of Psychology of the Modern College of Arts, Science and Commerce, Shivajinagar, Pune-5 conducts the aptitude Test of all the new admissions of the College. With reference to this there should also be an MOU signed between the Psychology Department of Modern College of Arts, Science and Commerce, Shivajinagar, Pune-5 and our College regarding the same.
20. Ms. Shibani Paradkar proposed that there should be a fresher's initiation Programme conducted this year too, wherein the bonding between the freshers and seniors would strengthen as the new admission process which have taken very long has made it impossible to interact with the freshers on a single platform. All the committee members accepted and resolved to recommend the freshers Initiation Party for the first-year students.



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The Coordinator of IQAC proposed the vote of thanks to all the members of IQAC and asked for their cooperation and guidance as and when required.

The Meeting concluded at 3:30 p.m.

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Ref. No. PES-MLC/

Date :

Minutes of the 3rd IQAC Meeting Held on 30/11/2018

Place: Conference Hall/ IQAC Room

Time: 12:30 p.m.

1. The minutes of the previous meeting of IQAC held on 15/09/2018 were read out by the Coordinator of IQAC and it was unanimously resolved to recommend the confirmation of the minutes of the previous meeting.
2. It was resolved to recommend that for the proper functioning of the Central Assessment Programme of the first semester examinations of B.A.LL. B - I and LL.B. - I to be conducted in January 2019 and February 2019 respectively, followed the second semester exams of all the Law courses in the second session from April 2019 the appointments of the staff members for various posts be done and all the necessary precautions be taken for the seamless completion of this task. It was resolved that the Standard Operating Procedure for the CAP prepared by the IQAC should be followed for the smooth functioning of the CAP.
3. Dr. Sunita Mane informed all members that the NIRF Ranking has been successfully submitted by the College.
4. Dr. Sunita Mane proposed that there is a requirement of conducting Parent Teachers Meet for the parents of the freshers for them to interact with the teachers and also get acquainted with the infrastructure and library facilities of the college. It was unanimously resolved that the Parents' Teacher Meet should be conducted.
5. Mr. Abhijeet Dhere proposed that there should be an International Seminar conducted by the college this academic year too. Considering the importance of intellectual property rights in the current scenario, it was resolved to recommend to the CDC that an International Seminar on Intellectual Property Law should be conducted by the college in the month of February.
6. It was resolved to recommend that the documentation and infrastructural requirements to be shown to the Local Inspection Committee constituted for recommending the B.B.A. LL. B course and one additional division of three years' LL.B. Course for the academic year 2019-20 have to be finalized in the CDC with the permission of Hon'ble Chairman Prof. Dr. Gajanan Ekbote.
7. It was resolved to recommend that a Standard Operation Procedure (SOP) be prepared for other activities which could be useful for all the further streamlining various processes in the college and to make the functioning of the college more process driven rather than person driven.
8. Dr. Sunita Adhav proposed that this year the College should undertake the academic and administrative audit through an external agency. All members



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unanimously accepted this, and it was resolved to recommend CEDA as the External Agency for conducting the said Academic and administrative Audit.

9. Dr. Sunita Adhav informed all the members that the syllabus as well as the resource persons for the add on course of forensic and medical jurisprudence have been finalized and the course is ready to be implemented. All the members unanimously recommended that the course should be started at the earliest.

The Coordinator of IQAC proposed the vote of thanks to all the members of IQAC and asked for their cooperation and guidance as and when required.

The Meeting concluded at 2:00 p.m.

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Ref. No. PES-MLC/

Date :

Minutes of the 4th IQAC Meeting Held on 30/03/2019

Place: Conference Hall/ IQAC Room

Time: 1:30 p.m.

1. The minutes of the previous meeting of IQAC held on 30/11/2018 were read out by the Coordinator of IQAC and it was unanimously resolved to recommend the confirmation of the minutes of the previous meeting.
2. The IQAC Coordinator informed all the members that this year the College has collected feedback of teachers: subject-wise, feedback of the library and infrastructure, and feedback of all the seminar and other activities taken from time to time. The analysis of the feedback has been completed and the same was shown to all the members. The actions recommended in the analysis were found appropriate and were accepted by all the members.
3. The teaching plans of all the subject teachers were collected at the beginning of the semester which have been checked by the IQAC Coordinator and the same has been verified by the Principal.
4. Mr. Dhiraj Kothmire briefed all the members about the status of all the audits which need to be submitted to various authorities. The accounts of the College are also on the verge of completion and would be ready before the 31st of March 2019.
5. Principal, Dr. Sunita Adhav informed all the Members about the progress of the Internal Assessment Process of LL.B. I as well as B.A.LL.B. I. The CAP of all the courses will begin from the first week of April and the necessary precautions have been taken to ensure seamless processing of the CAP. All the Committee members were positive and confident about the smooth functioning of the CAP.
6. Dr. Ananya Bibave proposed that for the next academic year, there should be an inclusion of two add-on courses which are based on inter-disciplinary, non-law topics to bring the B.A. LL.B. students in the main current of the college. Many a times there is a possibility that these students could feel left out as maximum activities are conducted considering as well as focusing on the law students. The prima facie responsibility of these courses was given on Mr. Akshay Ugale who is an asst. Professor of Economics.
7. As per the recommendation in the previous academic year by Dr. Anjali Sardesai, the student profiling questionnaire was prepared by Mr. Abhijeet Dhere, Mr. Amal Varghese and Dr. Ananya Bibave. The same was shown to all the members for their confirmation. All the members resolved to confirm the same.



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8. The Bridge Courses for LL.B. I and B.A. LL.B. I were designed by the Staff members jointly. These were put fourth in the IQAC meeting for the suggestions and recommendations of the Committee members. All the members were positive about the Bridge courses and it was resolved to implement these Bridge courses from the academic Year 2019-2020.
9. Dr. Sunita Adhav proposed that the College should also get certified under other Certifications like the ISO Certification. A training programme for the same should be organized after identifying a good resource person for the same.

The Coordinator of IQAC proposed the vote of thanks to all the members of IQAC and asked for their cooperation and guidance as and when required.

The Meeting concluded at 3:00 p.m.

Adv. Dr. Chintamani Ghate
Coordinator

Dr. Ananya Bibave
IQAC Coordinator

Dr. Sunita Adhav
Principal

